



St. Johns Community Health
808 W 58th St
Los Angeles, CA 90037
6/16/2025

Subject: Request for Proposal – Low voltage cabling for network services expansion

To Whom It May Concern,

SJCH is pleased to invite qualified vendors to submit proposals for the design, installation, and certification of low voltage cabling infrastructure to support the deployment of sensors and tablet devices across our clinic locations. This project includes the installation of structured cabling, a new network rack, patch panel, UPS, and necessary connectivity to integrate vendor equipment into our existing network.

Vendors must demonstrate relevant experience, technical expertise, and the ability to perform work after hours or during site closures to minimize operational impact. All proposals should follow the submission requirements outlined in the enclosed RFP and be submitted by June 30th, 2025.

We appreciate your interest in partnering with SJCH and look forward to reviewing your submission. If you have any questions, please Pranshu Pratap Sangar, Manager of Network Services at psangar@sjch.org or 213-905-9972

Sincerely,
Pranshu Pratap Sangar
Manager of Network Services
SJCH

REQUEST FOR PROPOSAL (RFP)

Title: Network Services Expansion

1. INTRODUCTION

St. John's Community Health (SJCH) is a network of community health centers in Los Angeles and the Inland Empire providing medical, dental, behavioral and mental health, and substance use services as well as case management, supportive services, and outreach services. St. John's started as a one-room, volunteer-run pediatric health clinic in 1964. Today, it is one of the largest non-profits Federally Qualified Health Center healthcare providers in Los Angeles and beyond, serving patients of all ages at over 20 locations including standalone clinics, mobile clinics, school-based health and wellness centers, and clinics in public/affordable housing developments.

We are expanding operations and require additional structured cabling to support new devices and network equipment. The project involves retrofitting an existing space and integrating new cables into our current network setup. The project supports the deployment of sensor and tablet devices, which require reliable network connectivity. Scope of work includes installing new network cabling, a dedicated rack, and an uninterruptible power supply (UPS) to support the equipment. Additional cabling may be needed to connect devices to our existing network infrastructure

2. PROJECT OVERVIEW

SJCH is seeking proposals from qualified vendors to develop and execute a comprehensive low voltage cabling solution across multiple clinical locations. The project involves the installation of network infrastructure to support sensors and tablet devices. Key components include the deployment of Category 6 cabling, a new network rack, patch panel, and UPS. Additional cabling may be required to integrate vendor equipment with SJCH's existing network. The selected vendor will be responsible for all design, installation, testing, and documentation in compliance with applicable codes and standards.

3. REQUIRED QUALIFICATIONS

Vendors interested in responding to this solicitation must demonstrate their ability to successfully provide the required service outlined in the scope of work contained herein. Only proposals from qualified vendors meeting the requirements below shall be considered for an agreement.

4. SJCH POINT OF CONTACT

Questions and correspondence regarding this solicitation shall be directed at the primary SJCH contact for this solicitation:

- Name: Pranshu Pratap Sangar
- Title: Manager of Network Services
- Email: psangar@sjch.org
- Phone: +1(213)-905-9972

All questions and written communication regarding this solicitation shall be submitted in writing (e-mail is acceptable) to the point of contact above.

5. SCOPE OF WORK

The selected vendor will be responsible for the complete installation and integration of low voltage cabling infrastructure required to support devices at multiple clinic locations. This includes providing materials, labor, and any ancillary equipment necessary for a functional and standards-compliant system. The scope of work includes, but is not limited to, the following:

- Installation of Category 6 network cabling from designated endpoints to the network rack.
- Termination of all cables at both the patch panel and corresponding workstation or device outlets.
- Provision and installation of a new wall-mounted or floor-standing network rack, along with a suitable patch panel and supporting hardware.
- Implementation of cable management solutions to ensure neat, organized, and serviceable installations.
- Labeling of all cables and ports in accordance with industry's best practices, and delivery of accurate as-built documentation.
- Testing and certification of all cable runs using industry-approved tools, with test results provided upon project completion.
- Coordination with the onsite IT team to confirm device placement, network integration points, and rack layout preferences.
- Site clean-up following installation and compliance with local codes and standards, including any relevant safety or building regulations.
- All cabling and installation work must be scheduled and performed after normal business hours and/or during site closures to minimize disruption to clinic operations.

6. PROPOSAL SUBMISSION REQUIREMENTS

This Request for Proposal represents the requirements for an open and competitive process. **Proposals are required to be submitted on or before July 7th, 2025.** Any proposal received after this date and time will not be considered. An official agent or representative of the company **must sign all proposals by submitting a cover letter.** The cover letter must also include the primary contact's name, phone number, and email.

To be considered, all proposals must be completed and submitted following these instructions and utilizing the Cost Proposal Worksheet which is provided to all confirmed participants. Vendors may also submit any additional documentation they would like to support their proposal. Proposals not conforming to these requirements will not be considered.

The costs must be all-inclusive of services performed, internal and contracted. If the organization submitting a proposal must outsource or contract any work to meet the requirements contained herein, this must be clearly stated in the proposal. Any proposals, which call for outsourcing or contracting work, must include a name and description of the organizations being contracted.

Warranties – All vendor warranty information must be provided.

Vendor Qualifications – Vendors must provide the following items as part of their proposal for consideration:

- Company Profile and Qualifications
- Relevant Past Experience
- Bill of Materials (BOM)
- List of how many full-time, part-time, and contractor staff in your organization
- Detailed Pricing
- Examples of similar projects completed with at least three (3) references
- Overview of the timeframe and major steps for completion of the project; production time and estimated delivery date must be specified
- List of vendors used.
- Proof of Insurance and Applicable Certifications

To be considered all proposals must be complete and submitted following these instructions and utilizing the Proposal Worksheet. Vendors may also submit any additional documentation they would like to support their proposal. Proposals not conforming to these requirements will not be considered.

7. EVALUATION CRITERIA

SJCH will award this contract based on the most responsible and responsive proposal received. Price is important, but price alone will not be the sole determination for an award. The determination for the award is the responsibility of SJCH personnel. Issues such as conformance to the specifications contained herein, reference feedback, experience at similar projects, length of time in business, the quality of construction proposed, design details, warranty, and many other factors including price will be evaluated. SJCH reserves the exclusive right to reject, for any reason at its sole discretion, the proposal of any vendor. By signing your RFP response proposal, you agree to the award criteria and process stated in this paragraph.

SJCH will evaluate all proposals based on the following criteria. To ensure consideration for the RFP, your proposal should be complete and include the following:

- Overall Proposal Suitability: Proposed solution(s) must meet the scope and needs included herein and be presented in a clear and organized manner.
- Value and Cost: Bidders will be evaluated on the cost of their solution(s) based on the equipment produced and work to be performed in accordance with the scope of this project.

Production Time and Delivery Date: Proposals will be evaluated based on the respondent's production time and the proposed delivery date.

8. PROJECT TIMELINE

Vendor selection will be completed not later than **July 7th, 2025**, and all participating vendors will be notified immediately thereafter. SJCH reserves the right to extend timelines if deemed necessary. Any bid received after the time and date specified shall not be considered.

9. PROPOSAL SUBMISSION AND QUESTIONS

This RFP is available to interested parties through the SJCH contact office designated in Section 4 above. All requests for information concerning this RFP should be directed at the contact office designated above in writing (e-mail is acceptable) by the due date specified above, or if no date is specified, 5 days prior to the due date for proposals.

Responses to this RFP are due by **July 7th, 2025**, One (1) original and one (1) copy of the complete proposal must be mailed or hand-delivered in a sealed envelope marked:

Attn: Pranshu Pratap Sangar
St. John's Community Health
808 W. 58th St.
Los Angeles CA 90037

Questions, interpretations, or clarifications concerning this RFP shall be submitted in writing (E-mail is acceptable) and directed to: psangar@sjch.org no later than **July 7th, 2025**.

**NETWORK SERVICES EXPANSION PROPOSAL
FOR ST. JOHN'S COMMUNITY HEALTH**

All cost proposals must include the following at a minimum. However, vendors may include a more detailed cost proposal

INFORMATION	
BASE BID:	
Item 1	\$
Item 2	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
Total Base Bid (Not to exceed)	\$

Cost Proposal Certification

Bid is firm for _____ days (<number> days and signed by the following individual authorized to certify pricing and enter into agreements.

Contractor Name:	
Contractor Address:	
City, State, Zip:	

Representative Name:	
Representative Signature:	
Representative Title:	

10. Terms and Conditions

The terms and conditions contained in this section or, in the sole discretion of SJCH, terms and conditions substantially like these terms and conditions will be included in any contract or agreement that results from this RFP. As indicated in the criteria for selection of this RFP, anytime the **awarded proposer** is cited will henceforth be referred to as the “**Contractor**” or “**Proposer**”.

This RFP constitutes an invitation to make proposals to SJCH. Accordingly, this RFP does not commit SJCH to award a contract, or to procure, or to contract for services or supplies. Notwithstanding any other provisions of this RFP, SJCH reserves the right to award this contract to the Proposer(s) that best meets the requirements of the RFP, and not necessarily to the lowest Proposer. SJCH reserves the right to accept or reject any or all proposals received because of this request; to negotiate with all qualified sources, or to cancel in part or in its entirety this RFP if it is in the interests of SJCH to do so. SJCH reserves and, in its sole discretion, may exercise any or all the following rights and options with respect to this RFP, any proposals and any related agreements, without incurring any liability to Proposers:

1. Contractor certifies that the individual or business entity named in this Agreement has not received compensation for participation in the preparation of the Request for Proposal related to this Agreement and is not ineligible to receive the award of or payments under this Agreement; and acknowledges that this Agreement may be terminated, and payment withheld if this certification is inaccurate.
2. SJCH reserves the right to determine whether to interview some or all of the Proposers, and to conduct such interviews privately.
3. SJCH reserves the right to select and enter a contract with the Proposer whose proposal best satisfies SJCH's overall interests.
4. SJCH reserves the right to select the proposal it believes to be most beneficial to SJCH. SJCH's decision-making and selection process will be discretionary and will be based on a variety of factors within its evaluation criteria.
5. SJCH reserves the right to waive or extend deadlines.
6. SJCH reserves the right to accept proposals as a whole or in part.
7. SJCH reserves the right to conduct investigations with respect to the qualifications of each Proposer, to make field investigations with respect to such proposals.
8. SJCH reserves the right to request additional information from any Proposer.

9. SJCH reserves the right to cancel this RFP at any time whatsoever, with or without the substitution of another RFP.
10. SJCH reserves the right to supplement, amend or otherwise modify this RFP.
11. SJCH reserves the right to issue additional or subsequent RFPs about the subject matter of this RFP.
12. SJCH reserves the right to negotiate with any Proposer, or with all or none of the Proposers.
13. SJCH reserves the right to request new or revised proposals, including monetary terms from any Proposer at any time.
14. SJCH reserves the right to award one or more proposers.
15. Preparation of a response to this RFP will be at the sole cost, expense and risk of the Proposer, with the express understanding and agreement of the Proposer, irrespective of whether it is selected, that it waives all claims whatsoever for reimbursement from SJCH for any cost or expense incurred in the preparation of its proposal and any subsequent contract negotiation.
16. Each submitting Proposer expressly understands and agrees that this RFP is not, and shall not be construed as, an offer or an enforceable contract.
17. Except as otherwise provided in this Section, all notices, consents, approvals, demands, requests or other communications provided for or permitted to be given under any of the provisions of this Agreement shall be in writing and shall be deemed to have been duly given or served when delivered by hand delivery or when deposited in the U.S. mail by registered or certified mail, return receipt requested, postage prepaid, and addressed as follows:

If to SJCH:

St. John's Community Health
808 W. 58th St.
Los Angeles CA 90037
Attention: Pranshu
Pratap Sangar,
Network Services
Manager

If to Contractor: _____

Street Address: _____

Attention: _____

18. Potential Proposers are advised to review all sections of this RFP carefully and to follow instructions completely, as failure to make a complete submission as described elsewhere herein may result in rejection of the proposal.
19. Proposals are irrevocable for a period of not less than 120 days following the date for submission of proposals.
20. All pricing submitted will be considered firm and fixed unless otherwise indicated herein.
21. All proposals should identify the proposed team of professionals, including those employed by subcontractors, if any, along with respective areas of expertise and relevant credentials. Proposers should also provide a description of the portion of the scope of work for which each of these professionals will be responsible.
22. The purchase of services under an award made pursuant to this RFP will be contingent on the availability of funds and made at the discretion of SJCH.
23. Awarding this RFP is based on the Evaluation Criteria set forth in this RFP. Proposers are advised, however, that all materials and ideas submitted as part of this proposal and during the performance of any award shall be the property of and owned by SJCH, which may use any such materials and ideas.
24. Los Angeles County, California, shall be the proper place of venue for suit on or in respect of this Agreement. This Agreement and all the rights and obligations of the parties hereto and all the terms and conditions hereof shall be construed, interpreted and applied in accordance with and governed by and enforced under the laws of the State of California.
25. Contractor agrees that a written copy of Contractor's Civil Rights "Affirmative Action Compliance Program" will be provided simultaneously with this Agreement and incorporated for all purposes, or if Contractor is not required to have such a written program, the reason Contractor is not subject to such requirement will be provided in writing
26. Proposer confirms that neither Proposer nor its principals are suspended, debarred, proposed for debarment, declared ineligible, or voluntarily excluded from the award of contracts from United States ("U.S.") federal government procurement or non-procurement programs, or are listed in the List of Parties Excluded from Federal Procurement or Non-procurement Programs issued by the U.S. General Services Administration. "Principals" means officers, directors, owners, partners, and persons having primary management or supervisory responsibilities within a business entity (e.g. general manager, plant manager, head of a subsidiary, division or business segment, and similar positions). The proposer shall provide immediate written notification to SJCH if, at any time prior to the award, the proposer learns that this

certification was erroneous when submitted or has become erroneous by reason of changed circumstances. This certification is a material representation of fact upon which reliance will be placed when SJCH executes this Agreement. If it is later determined that Proposer knowingly rendered an erroneous certification, in addition to the other remedies available to SJCH, SJCH may terminate this Agreement for default by Proposer.

27. Contractor acknowledges that SJCH is prohibited by federal regulations from allowing any employee, subcontractor, or agent of Contractor to work on site at SJCH's premises or facilities if that individual is not eligible to work on federal healthcare programs such as Medicare, Medicaid, or other similar federal programs. Therefore, Contractor shall not assign any employee, subcontractor or agent that appears on the List of Excluded Individuals issued by the United States Office of the Inspector General ("OIG") to work on site at SJCH's premises or facilities. Contractor acknowledges that SJCH will require immediate removal of any employee, subcontractor or agent of Contractor assigned to work at SJCH's premises or facilities if such employee, subcontractor or agent is found to be on the OIG's List of Excluded Individuals. The OIG's List of Excluded Individuals may be accessed through the following Internet website: <http://exclusions.oig.hhs.gov/>
28. Proposer is aware of, is fully informed about, and in full compliance with its obligations under existing applicable law and regulations, including but not limited to Title VI of the Civil Rights Act of 1964, as amended (42 USC 2000(D)), Vietnam Era Veterans Readjustment Act of 1974, as amended (41 CFR 60-250), Rehabilitation Act of 1973, as amended (41 CFR 60-741), Age Discrimination Act of 1975 (42 USC 6101 et seq.), Non-segregated Facilities (41 CFR 60-1), Omnibus Budget Reconciliation Provision, Section 952, Fair Labor Standards Act of 1938, Sections 6, 7, and 12, as amended, Immigration Reform and Control Act of 1986, and Utilization of Small Business Concerns and Small Business Concerns Owned and Controlled by Socially and Economically Disadvantaged Individuals (PL 96-507), the Americans with Disabilities Act of 1990 (42 USC 12101 et seq.), the Civil Rights Act of 1991 and all laws and regulations and executive orders as are applicable.
29. The proposer is aware of, is fully informed about, and in full compliance with its obligations under the Equal Employment Opportunity Act (EO 11246; 41 CFR Part 60)
30. To the fullest extent permitted by law, Contractor will and does hereby agree to indemnify, protect, defend with counsel approved by SJCH, and hold harmless SJCH and their respective affiliated enterprises, regents, officers, directors, attorneys, employees, representatives and agents (collectively "indemnitees") from and against all damages, losses, liens, causes of action, suits, judgments, expenses (including reasonable attorneys' fees), and other claims of any nature, kind, or description (collectively "claims") by any person or entity, arising out of, caused by, or resulting from Contractor's performance under this agreement and that are caused in whole or in part by any negligent act, negligent omission or willful misconduct of Contractor, anyone

directly employed by contractor or anyone for whose acts Contractor may be liable. The provisions of this section will not be construed to eliminate or reduce any other indemnification or right which any indemnitee has by law or equity. In addition, Contractor will and does hereby agree to indemnify, protect, defend with counsel approved by SJCH, and hold harmless indemnitees from and against all claims arising from infringement or alleged infringement of any patent, copyright, trademark or other proprietary interest arising by or out of the performance of services or the provision of goods by Contractor, or the use by indemnitees, at the direction of Contractor, of any article or material; provided, that, upon becoming aware of a suit or threat of suit for infringement, SJCH will promptly notify Contractor and Contractor will be given the opportunity to negotiate a settlement. In the event of litigation, SJCH agrees to reasonably cooperate with Contractor. All parties will be entitled to be represented by counsel at their own expense.

11. PRICING AND DELIVERY SCHEDULE

Proposal for:

(Proposer Company Name)

To: St. John's Community Health
Ref.: Network Services Expansion
RFP No: _____

Having carefully examined all the specifications and requirements of the RFP and any attachments thereto, the undersigned proposals to furnish as required pursuant to the above-referenced Request for Proposal upon the terms quoted below.

SJCH Payment Terms

SJCH's standard payment terms are "Net 30 days." Indicate below the prompt payment Discount that Proposer offers to SJCH.

Prompt Payment Discount % _____ days/net 30 days.

Respectfully submitted,

Proposer: _____

By: _____
(Authorized Signature for Proposer)

Title: _____

Date: _____

15. EXECUTION OF OFFER

By signature hereon, Proposer represents and warrants the following:

Proposer acknowledges and agrees that (1) this RFP is a solicitation of a proposal and is not a contract or an offer to contract; (2) the submission of a proposal by Proposer in response to the RFP will not create a contract between SJCH and Proposer; (3) SJCH has made no representation or warranty, written or oral, that one or more contracts with SJCH will be awarded under this RFP; and (4) Proposer will bear, as its sole risk and responsibility, any cost arising from Proposer's preparation of a response to this RFP.

Proposer is a reputable company that is lawfully and regularly engaged in providing the Services.

Proposer has the necessary experience, knowledge, abilities, skills, and resources to perform the Services.

The proposer is aware of, is fully informed about, and is in full compliance with all applicable federal, state and local laws, rules, regulations, and ordinances.

Proposer understands the requirements and specifications set forth in this RFP.

If selected by SJCH, Proposer will not delegate any of its duties or responsibilities under this RFP or the Agreement to any sub-contractor, except as expressly provided in the Agreement.

If selected by SJCH, Proposer will maintain any insurance coverage as required by the Agreement during the term thereof.

All statements, information, and representations prepared and submitted in response to the RFP are current, complete, true, and accurate. Proposer acknowledges that SJCH will rely on such statements, information and representation in selecting the Contractor. If selected by SJCH, the Proposer will notify SJCH immediately of any material change in any matter with regards to which Proposer has made a statement or representation or provided information.

Proposer will defend, indemnify, and hold harmless SJCH and all their regents, officers, agents and employees, from and against all claims, actions, suits, demands, cost (including, but not limited to reasonable attorneys' fees), damages, and liabilities, arising out of, connected with, or resulting from any negligent acts or omissions or willful misconduct of Proposer or any agent,

employee, subcontractor, or supplier of Proposer in the execution or performance of any contract or agreement resulting from this RFP.

By signature, Proposer offers and agrees to furnish the Services to SJCH and comply with all terms, conditions, and requirements and specifications set forth in the RFP.

By signature hereon, Proposer affirms that it has not given, or offered to give, nor does Proposer intend to give any time hereafter, any economic opportunity, future employment, gift, loan, gratuity, special discount, trip, favor, or service to a public servant in connection with its submitted proposal. Failure to sign this Execution of Offer or signing with a false statement may void the submitted proposal or any resulting contracts, and the Proposer may be removed from all proposal list at SJCH.

By signature hereon, Proposer hereby certifies that neither Proposer nor any firm, corporation, partnership, or institution represented by Proposer, or anyone acting for such firm, corporation, or institution, has violated the antitrust laws of the State of California, codified in Section 19.86 Unfair Business Practices – Consumer Protection, or the Federal antitrust laws, nor communicated directly or indirectly the proposal made to any competitor or any other person engaged in such line of business.

By signature hereon, Proposer certifies that the individual signing this document, and the documents made a part of this RFP, is authorized to sign such documents on behalf of Proposer and to bind Proposer under any agreements and other contractual arrangements that may result from the submission of Proposer's proposal.

By signature hereon, Proposer certifies that (i) no relationship, whether by blood, marriage, business association, capital funding agreement or by any other such kinship or connection exist between the owner of any Proposer that is a sole proprietorship, the officers or directors of any Proposer that is a joint venture of the members or managers of any Proposer that is a limited liability company, on one hand, and an employee of any component of SJCH, on the other hand, other than the relationships which have been previously disclosed to SJCH in writing and

(ii) Proposer has not been an employee of any component of SJCH within the immediate twelve (12) months prior to the Submittal Deadline. All disclosures by Proposer in connection with this certification will be subject to administrative review and approval before SJCH enters into a contract or agreement with Proposer.

By signature hereon, Proposer affirms that no compensation has been received for its participation in the preparation of the requirements or specifications for this RFP, in accordance with RCW section 39.26, Procurement of Goods and Services.

By signature hereon, Proposer certifies its compliance with all federal laws and regulations pertaining to Equal Employment Opportunities and Affirmative Action.

By signature hereon, Proposer represents and warrants that all products and services offered to SJCH in response to this RFP meet or exceed the safety standards established and promulgated under the Federal Occupational Safety and Health Law (Public Law 91-596) and the RCW 49.17, California Industrial Safety and Health Act and all regulations in effect or proposed as of the date of this RFP.

The proposer will and has disclosed, as part of its proposal, any exceptions to the certifications stated in this Execution of Offer. All such disclosures will be subject to administrative review and approval prior to the time SJCH makes an award or enters into any contract or agreement with Proposer.

Proposer should complete the following information:

If Proposer is a corporation, then State of Incorporation:

If Proposer is a corporation, then Proposer's Corporate Charter Number:

RFP No.:

Clinic Name	Clinic Address	# of drops
WILLIAMS	808 W 58TH ST	80
ROLLAND CURTIS	1060 EXPOSITION BLVD	60
BNGCLUB	5029 S VERMONT AVE	20
WATERMAN	1500 N Waterman Ave	80
COMPTON	2115 N WILMINGTON AVE	60
AVALON	6818 AVALON BLVD	50
MENDEZ	1321 E 1ST STREET	40
HYDE PARK	3140 HYDE PARK BLVD	40
FRAYSER	5701 S HOOVER ST	80
ROOSEVELT	444 S Mathews St	50
LINCOLN	2512 ALTA ST	20
LEAVEY	3628 E IMPERIAL HWY	20
MANUAL ARTS	4085 S VERMONT AVE	50
TRAYHAM	326 W 23RD ST	80
INDIO	82025 Us Highway 111	80
WASHINGTON	1555 W 110TH ST	20
SAN JACINTO	1821 S SAN JACINTO AVE	20
MLK	1741 E 120TH ST	40
CRENSHAW	4251 CRENSHAW BLVD	50
DOMINGUEZ	15301 S SAN JOSE AVE	20
MAGNOLIA	1910 MAGNOLIA AVE	50
EAST COMPTON	15715 S ATLANTIC AVE	20
COMPTON COLLEGE	1111 E ARTESIA BLVD	20
PHS	1020 PACIFIC ST	20

This floor plan is meant to be an illustrative example

FloorPlan 2 – Williams 1st Floor

NOTES:

- INSIDE IBH TABLETS PLACED NEAR BH PROVIDER DESKS AT ~44 INCHES.

	EQUIPMENT	DROPS	ROOMS
	Inside Room	28	28
	Outside Room	28	28
	Flowstation Display	06	06
	Pull Cord	NA	NA
	Ceiling Drop	17	17
	Daisy Chain Locator	15	NA
TOTALS		79	39

